**Jefferson County Fire and EMS**

**Board of Directors Meeting Minutes**

**April 18th, 2023**

**Meeting called to Order:** 5:35 pm

**Pledge of Allegiance lead by:** Chief Blake

**Roll Call:**

**Fire:** Ryan Boyle, Dustin Miller, Rob Galyen, Chris DuPont, Kim Stout

**Fire Members Absent:**

**EMS:** Mike Ahern, Joe Krenowicz, Janelle Orcutt, Janet Brown

**EMS Members Absent:** Devon Bowen

**Community Members:** Randy Scott

**Agenda Approval/Adjustments-** Blake suggested we add Randy Scott to the top of the agenda under presenter regarding the annexation of his property. Dustin made the motion to amend the agenda as stated. Chris seconded the motion, motion passed.

**Presenter:** Randy Scott stated his reasoning on being annexed into the property. Chief Blake stated he was in support of the 4846 SW Belmont Lane, Madras, Oregon, 97741 supporting the annexation. Chris made the motion to accept Randy Scotts annexation-, Kim seconded the motion. Motion passed.

**Citizens Input:** No citizens’ input.

**Approval of March 2023 Board Meeting Minutes:** March 9th special board meeting minutes amend MOU to be signed. Chris motioned to approve, Kim seconded, motion passed. March 14th board meeting minutes amend title to remove “special” in title. Chris motioned to approve with amendments, Kim seconded; motion passed.

**Old Business**

**EMS/ Fire Consolidation:** Chief Blake went over the consolidation.

**Old Business**

**Building Expansion:** Chief Blake gave his update on the building expansion.

**New Business:**

**Assign Budget Officer:** Kim made a motion to reappoint Skaar as budget officer, Chris seconded motion passed. Ryan made a motion to appoint [Travis Feigner](mailto:travis.ksfi@gmail.com), Wayne Marshall, Angela Kruger, Mike Ahern and Greg Williams, Kim seconded, motion passed. Janet made a motion to reappoint Skaar as the budget officer, Joe seconded the motion; motion passed. Janet motioned to approve the budget committee; Travis Feigner, Wayne Marshall, Angela Kruger, Mike Ahern and Greg Williams, Janelle second; motion passed. Chris motioned to approve the budget calendar as presented, Kim seconded, motioned passed, Janet motioned to approve the budget calendar as printed, Joe second; motion passed.

**New Business**

**Fencing estimate/bills:** Tabled until further notice.

**New Business**

**Pinnacle Architecture:** Chief Blake went over his update.

**New Business**

**Type 3:** Chief Blake went over the updates of the type 3.

**New Business**

**Mutual Aid W/Shaniko:** Chief Blake went over a mutual aid option with Shaniko Fire. Blake is working on the contract. Updates to come.

**New Business**

**P-Cards:** Blake went over our P- Card options from Umpqua Banks program. Dustin made a motion to support the P cards with Umpqua Bank, Ryan seconded. Motion passed. Chris DuPont abstained as he is employed by this entity.

**New Business**

**Student Program Coordinator:** Blake gave an update on the student program coordinator.

**New Business**

**Lease Options regarding fire truck:** Chief Blake gave an update on lease options for the fire truck.

**New Business**

**Fee Ordinance:** The board will read through the updated fee schedule.

**New Business**

**Chiefs Reports:** Chief Blake went over his reports. Chief Blake thanked everyone who attended the awards banquet. Chief Blake asked for support from the fire board in support of him running in the fire defense board.

**New Business**

**Administration:** Reminder of the business after hours Thursday at 5:30 pm.

**Monthly Bank Accounts:** LeeAnn went over the fire bank accounts.

**Pay Fire Bills:** Ryan made a motion to pay fire bills, Kim seconded. Motion passed.

**EMS Bills:** Joe made a motion to pay certain EMS bills, Janet seconded. Motion passed.

**Citizens Input:** No citizens’ input.

**Additional Comments/Concerns:** No additional concerns or comments.

**Adjourn Meeting:** 6:49 PM

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Board President Recording Secretary