**Jefferson County Fire District #1**

**Board of Directors Meeting**

**September 14th, 2021**

**Call to order:** 5:32 PM

**Pledge of Allegiance:** Led by Chief Skaar

**Roll Call:** Dustin Miller, Ryan Boyle, [Chris DuPont](mailto:cdupont@jcfd-1.org), Rob Galyen, Kim Stout

**Citizens:** Janet Brown

**Agenda Approval/Adjustments:** Dustin Miller motioned to approve the agenda as printed, Chris DuPont seconded. Motion passed.

**Citizens Input:** No citizens input.

**Accept Aug. Minutes:** Ryan motioned to approve the minutes as presented, Kim seconded. Motion passed.

**Old Business**

**Task force update:** Dustin Miller gave his update. Meetings will take place the last Wednesday of every month at the annex building. There will be 13 members. Jeff Rasmussen, Jake Schwab, Susan Stovall, Mac Gardener, Matt Felton, Rick Allen, Devin Bowen, Kim Stout, Dustin Miller, Janet Brown, Mike Ahern, Three Rivers Community member being sought out. First mtg. 29th of September at 6:00 pm. Chris made a motion to approve the 12 members as presented, Ryan seconded. Motion passed.

**Old Business**

**CAD Data:** Chief Skaar went over the cad data and gave an update.

**New Business**

**Chief Update:** Rob gave his Fire Chief update.

**New Business**

**Staffing Option:** Skaar gave an update regarding our previous staff meeting with Chris and Kim regarding our staffing at this time.

**New Business**

**COVID Update:** The board discussed the personnel order letter that is in draft form regarding vaccine mandates. Chris suggested on the personnel order we strike the word can and replace it with “has the option to” on the last bullet of the second page. Rob also suggested changing the date of vaccination to Oct. 18th, 2021. Chris motioned to approve the personnel order with the two amendments, Kim seconded. Motion passed.

**New Business:**

**Staff Reports:** Chief Skaar went over the updates.

**New Business**

**Admin:** Chief Skaar went over the admin update.

**Monthly Bank Accounts:** Chief Skaar went over the monthly bank accounts.

**Pay Bills:** Ryan made a motion to pay the bills, Chris seconded. Motion passed.

**Citizens Input:** There was no citizens input.

**Additional Comments or Announcements:** There were no additional comments or concerns.

**Adjourn:** 6:36 PM

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Board President Administrative Assistant