**Jefferson County Fire and EMS**

**Board of Directors Meeting Minutes**

**May 9th, 2023**

**Meeting called to Order:** 5:30 PM

**Pledge of Allegiance lead by:** Chief Blake

**Roll Call:** Chief Blake, Deputy Chief Skaar, Business Manager Jodi Birch, Admin. Assistant LeeAnn Patton, Kim Nicolson, Jennifer King

**Fire:** Ryan Boyle, Dustin Miller, Rob Galyen, Chris DuPont

**Fire Members Absent:** Kim Stout

**EMS:** Mike Ahern, Janet Brown, Janelle Orcutt, Joe Krenowicz

**EMS Members Absent:** Devon Bowen

**Community Members:** Stacy Chiddex

**Agenda Approval/Adjustments-** Chris made a motion to accept the agenda as presented. Ryan seconded. Motion passed.

**Presenter:** Jeff Griffin and Jennifer King with WHA gave his presentation on WHA Insurance and gave options on switching insurance over to WHA. Dustin made a motion to switch carriers from PayneWest to WHA. Chris seconded; motion passed.

**Citizens Input:** No citizens’ input.

**Approval of April 2023 Board Meeting Minutes:** Chris made a motion to accept the minutes as typed, Dustin seconded. Motion passed.

**Old Business**

**EMS/Fire Consolidation Update:** Chief Blake gave his update on the consolidation.

**Old Business**

**Building Expansion:** Blake gave his update on building expansion.

**New Business:**

**Award CMCG Contract:** Blake gave his update on the CMCG Contract. After interviews Blake stated that Griffin was the highest scoring of the interviews. Ryan moved to approve the CMGC Contract to Griffin Construction, LLC. Dustin seconded the motion. Motion passed.

**New Business**

**Approve Budget Calendar:** Ryan made a motion to accept the budget calendar as printed, Chris seconded the motion. Motion passed.

**New Business**

**Fencing Bids:** Blake went over the fencing bids we have received. Ryan made a motion to approve the Mikes Fence Center Bid, Chris seconded. Motion passed.

**New Business**

**Mutual Aid W/Shaniko:** Tim provided a draft of the agreement. Dustin made a motion that once drafted rob can sign the agreement with Shaniko RFPD. Chris seconded; motion passed.

**New Business**

**Fee Ordinance:** Tabled until following meeting.

**New Business**

**Chiefs Reports:** Chief Blake gave his Chief report.

**New Business**

**Administration:** Jodi went over the current budget projection.

**Monthly Bank Accounts:** LeeAnn went over the fire bank accounts.

**Pay Fire Bills:** Ryan made a motion to pay the bills, Dustin made a motion to approve.

**EMS Bills:** Joe made a motion to approve the EMS bills, Janet seconded. Motion passed.

**Citizens Input:** No citizens’ input.

**Additional Comments/Concerns:** There were none.

**Adjourn Meeting:** 7:21 PM

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Board President Recording Secretary