**Jefferson County Fire and EMS**

**Board of Directors Meeting Minutes**

**March 12th, 2024**

**Meeting called to Order:** 5:45 pm

**Pledge of Allegiance lead by:** Chris Dupont

**Roll Call:** Chief Blake, Deputy Chief Skaar, Business Manager Sarah Groogan via Zoom, Billing Manager Danielle Peckham, Attorney Tim Gassner

**Fire:** Kim Stout, Rob Galyen, Dusty Miller, Chris Dupont

**Fire Members Absent:** Ryan Boyle

**Community Members:** Ani H via Zoom

**Agenda approval/adjustment:** Chris Dupont made a motion to approve the agenda as printed. Dusty Miller seconded. The motion passed unanimously.

**Citizens Input:** No citizens input.

**Minute(s) of the Feb 6th Board Meeting:** Dusty Miller made a motion to approve the minutes from the February 6th , board meeting. Kim Stout seconded the motion, the motion passed unanimously. With the correction in Old Business-Bond Update “change 14.5 year term to 15 year term”.

Chris Dupont motioned to approve the February 22nd, 2024, Dusty Miller seconded; motion passed unanimously.

**Old Business**

**EMS/Fire Consolidation Update:** Chief Blake gave an update on the consolidation. Ambulance March 19th paying out of current budget, grant process prior to consolidation.

**Old Business**

**Building Expansion:** Chief Blake gave an update on the building expansion.

**Old Business**

**Bond Update:** Chief Blake gave his update on the Bond. Working on calendar and all forms submitted. Rob made a motion for Jefferson County Rural Fire Protection District NO. 1, DBA Jefferson County Fire & EMS to go out for a 14.5-year term with $14,500,000.00 bond. Kim seconded the motion, the motion passed unanimously.

Tim Gassner will draft a resolution.

**New Business**

**Finance Update:** Sarah Groogan gave a budget to actuals as well as Policies and Procedures Update in regards intent for review. Balance sheet next 28/29 march training recorded and entering.

**New Business**

**Assign Budget Officer: Jeffrey Blake chris moves Dusty seconds**

**Chief Report:** Chief Blake gave his update. Deputy Chief Earnest gave his update. Deputy Chief Skaar gave his update.

**Monthly Bank Accounts:** Danielle went over the bank accounts.

**Pay Bills:** Dusty motioned to pay the bills. Kim seconded; the motion passed unanimously.

**Citizens Input:** No citizens input.

**Additional Comments/Concerns:** No additional comments/concerns.

**Adjourn Meeting:** 7:30 PM

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Board President Recording Secretary